

Principles for Program Termination

In considering programs for possible termination, the following items should be evaluated.

- Relationship of the program to the University Mission
- Relationship of the program to University Strategic Objectives
- (Program FTE)/(Faculty FTE)
- (Program expenses)/(State appropriations plus tuition)
- Number of graduates
- Time to degree
- Percent completing within 4 years, 6 years, and 8 years (the latter only for graduate programs)
- Faculty scholarly and creative productivity
- Record of Faculty external funding, where appropriate

Of particular importance will be the trend lines in these indicators.

If the above data and analysis support program termination, the attached form needs to be completed and the identified approval signatures obtained.

PROGRAM TERMINATION FORM
Florida Board of Governors

UNIVERSITY:

PROGRAM NAME:

DEGREE LEVEL: _____
(List type: e.g., Ph.D.)
Programs)

***CIP CODE:** _____
(*Classification of Instructional
Programs)

ANTICIPATED TERMINATION DATE:

The request should be approved by the University Board of Trustees (UBOT) prior to submission to the Florida Board of Governors for approval (doctoral and professional programs) or notification (bachelor's and master's programs). Attach additional pages as necessary to provide a complete response. The issues outlined below should be examined by the UBOT in recommending termination.

Provide a narrative rationale for the request to terminate the program.

Indicate on which campus(es) the program is being offered and the extent to which the proposed termination has had or will have an impact on enrollment, enrollment planning, and/or the reallocation of resources.

Provide an explanation of the manner in which the University intends to accommodate any students or faculty who are currently active in the program scheduled to be terminated. State what steps have been taken to inform students and faculty of the intent to terminate the program?

Provide data (and cite source) on the gender and racial distribution of students and faculty. For faculty also list the rank and tenure status of all affected individuals.

Identify any potential negative impact of the proposed action on the current representation of females, minorities, faculty, and students.

